

GST Work Plan

Purpose and Limitation

This document serves as a framework for an identified work plan detailing action steps to be taken by the project team. This document may draw information from previous deliverables to describe areas of review and sets out the scope in which the project will operate within.

*Penang Global Tourism
Sdn Bhd ("PGT")*

Work Plan:

GST 06 – Price Rebalancing

Work Stream Lead	Michelle
Team Members	<i>[To complete]</i>



Work to be done

1. Determine transactions in which the implementation of GST may result in material savings/increase in costs.
2. Assess impact to cost and pricing of PGT services with the introduction of GST and the repeal of sales and service tax.
3. Identify related documents to be updated / amended to quote price with GST inclusive.
4. Determine and implement process and system changes required.
5. Ensure that pricing decisions based on these transactions are justifiable by PGT.
6. Ensure documents are retained in order to justify pricing decisions.
7. If necessary, consider getting legal advice in respect of adherence to the Price Control & Anti-Profiteering Act 2011.
8. Communicate price changes to stakeholders, distributors and customers.
9. Educate & train sales personnel on the new pricing structure.